



Board of Trustees Regular Session Wednesday, October 23, 2019

Present: Sage Fitch, Vicki Matsumori, Traci Black, Pepper Pehrson, Brent Gardner, Dustin Lewis

Excused: Nick Skene

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

1. Call to Order:

President Black called the meeting to order at 5:34 p.m.

2. Approval of Minutes:

The minutes for the September 2019 meeting were approved, as written, on a motion made by Brent Gardner and seconded by Vice President Pehrson. Voting was unanimous in favor.

3. Public Comment:

President Black stated that the Director of Outreach for Tracy Aviary commented on how much she and Tracy Aviary staff love coming to do programs at Murray Library because it is always well-organized, well-advertised and the staff is so accommodating. They always know that they will have a good experience at Murray Library.

4. Financial Reports:

25% of the year has lapsed. Director Fong reported that the library is keeping on budget. Vicki Matsumori asked about amnesty month. Director Fong responded that there has not been much response until the past few days, but it will not be a significant amount of money that has been waived. President Black asked if there were any big expenses this month. Assistant Director Pehrson responded that it hasn't shown up on the budget yet, but all of the parking lot lights have been switched to LED. President Black inquired about how many staff members went to the TCLU conference and if it had been reflected in the budget yet. Director Fong answered that five people went, but that the budget will be researched because conference registration was paid for during last fiscal year. A motion to receive and file the financial report was made by Vicki Matsumori and seconded by Vice President Pehrson. Voting was unanimous in favor.

5. Strategy Session

A motion to close the meeting to discuss real property was made by Vice President Pehrson and seconded by Vicki Matsumori. Voting was unanimous in favor. The meeting was closed at 5:40 p.m.

A motion to reopen the meeting was made by Brent Gardner and seconded by Sage Fitch. Voting was unanimous in favor. The meeting was reopened at 6:32 p.m.

6. Board Reports:

Sage Fitch reported that Rosalba Dominguez asked her about the internet usage policy at the library as a patron had made a complaint about porn being seen on a library computer. Director Fong responded that there is a filter and a firewall on the computers to block content of that nature. She further explained that the viewing of pornographic images is against library policy and any observed violations should be reported to staff immediately. Sage Fitch asked if the filter/firewall was something that the library pays for and the answer was yes.

7. Director's Report:

Director Fong shared a presentation on a study commissioned by the Utah State Library about return on investment (ROI). She provided a copy of the 2019 statistical report that she sent to the Utah State Library and discussed the strategies used at Murray Library to get the best return on investment for physical and digital items. Director Fong also provided a usage report for Hoopla. President Black commented that another value of Hoopla is that titles are always available as well as that there is a lot of new content.

8. Old Business:

President Black asked about the Golden Library Card Program. Director Fong responded that more people are signing up.

9. New Business:

Director Fong reported that the library generally closes early on the Wednesday before Thanksgiving. Vice President Pehrson asked if it would be for the whole day or just a few hours. Director Fong responded that it will be at 6 p.m. Vice President Pehrson made a motion to approve the early closure of the library on November 27, 2019. This was seconded by Vicki Matsumori and voting was unanimous in favor.

10. Adjournment:

A motion to adjourn was made by Dustin Lewis and seconded by Brent Gardner. Voting was unanimous in favor. The meeting was adjourned at 6:54 p.m.